



APPLICATION PROCEDURES AND INFORMATION

Thank you for your interest in Christ's Legacy Academy (CLA). It is exciting to see God's leading and direction in our school. CLA exists as a supplement to the parents' own teaching, enabling the parents to be more effective in *their* time with their children.

As you consider a Christian education for your children, pray for God to guide your thinking, and learn all you can about the philosophy of classical, Christian education. Read over the application carefully and fill it out completely. The decision to attend a Christian school should be made only after weighing all of the benefits as well as the sacrifices that may be necessary.

We are praying God will send families to CLA who desire Christian education for their children.

CLA is not associated with specific church or denomination. No one is denied admission on the basis of gender, race, color, or national origin.

INTRODUCTION

We appreciate your concern for your child(ren)'s education and your interest in our school. The following information provides a step-by-step procedure for you to follow in making application to the school.

Acceptance to CLA is based upon the premise that the parents are committed to serving the Lord Jesus Christ to the principles of Christian education. Therefore, the Admission Committee has the responsibility to screen applicants relative to such commitments. Consistent with commitment to Christ as Lord and Savior are such evidences as: (1) parent(s) who are believers in Christ and who have personally accepted Him as Lord; (2) parent(s) being active members of a church body; and (3) parent(s) endeavoring to maintain a Christian home where Biblical principles are nurtured.

Step 1 Application Forms: Complete the enclosed form. The application and Parent Partnership Agreement must be signed and completed before application can be processed, **including the \$250 (non-refundable) application fee. This step must be completed before moving to Step 2.**

Step 2 Assessment Test: Testing for all incoming students is required before admission. If there is an opening available, you will be contacted to schedule the assessment test.

Interview: If there is an opening available, the Admissions Committee will meet with you to discuss the particulars of your completed application and give you an opportunity to ask questions.

Participation by both parents is required.

Step 3 Notification of Acceptance: After all of the above steps have been completed, the Admissions Committee will review and rule on the application. Notification of acceptance will be sent by mail. All students are considered to be on probation for their first nine weeks at CLA. Excessive behavior problems or extremely poor academic performance may result in dismissal or recommendation to a lower grade level.

High School Applicants: One factor that will be considered when determining whether a student will be accepted into the high school program at CLA is whether or not that student's existing HS credits, as outlined on their official up to date HS transcript, is compatible with CLA's graduation requirements and course offerings.

Please note the following:

Records: All required records must be submitted to the school office before the student is allowed to attend class. This should include birth certificate, immunization, and medical plan, if applicable.

Applicant Pool: In the event there is not an opening available, names are placed in an applicant pool in the date order that they are received and kept for a one year period. Re-application would then be required.

APPLICATION FOR ADMISSION

I. Student & Family Information

Student applying For Admission (may make copies for additional siblings):

Full Legal Name _____ Date of Birth _____ Gender _____ Grade Entering _____
M F

SS# _____

Parent / Guardian Information:

Name: Mr. _____
Last First MI

Home Address: _____
Street

City State Zip

Telephone: _____
Home Cellular

Preferred e-mail address: _____

Name: Mrs. _____
Last First MI

Home Address (if different from above): _____
Street

City State Zip

Telephone: Home Cell

Preferred e-mail address: _____

Place of Business, Father (Guardian):

Company: _____ Occupation: _____

Address: _____
Street City State Zip

Place of Business, Mother (Guardian):

Company: _____ Occupation: _____

Address: _____

City _____ State _____ Zip _____

Primary Guardian (if different from above) _____

Siblings or others in household not applying to **CHRIST'S LEGACY ACADEMY** (use additional paper if necessary):

Name

Name

Name

Emergency Contact Information: _____

Home Phone Work Phone Cell Phone

Student Information:

Please list the school(s) your child has attended over the last three years. Please include full address of the school. If more space is needed, please provide the information on a separate sheet of paper.

Child	School Name, Address, & Phone	Grade
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Church you attend: _____

Pastor: _____ Phone: _____

Please have your pastor complete the pastoral reference form and return with your application. This must be included for application process.

II. Admission Requirements:

1. Both parents should have a clear understanding of the Biblical philosophy and functioning of **CHRIST'S LEGACY ACADEMY**. Both parents must read the Statement of Faith (as above) and accept that it constitutes the doctrinal beliefs of the school and agree to have their children taught in accordance with the Statement of Faith. Parents must also sign the Parent Partnership Agreement, BOTH parents must complete Parent / Guardian Testimony in Section IV below.
2. Each family is required to have their pastor submit a reference (see attached pastor's referral form).
3. Parents must understand the school's commitment to parental responsibility for their child's education and discipline. **CHRIST'S LEGACY ACADEMY** exists to assist parents in the task of educating their children, *not* to take over responsibility for the education of their children. Parents must be actively engaged in the education and discipline of their children.
4. Copies of standardized achievement test scores and transcripts for each student that is applying must be submitted with the Application for Admission. As part of the application process and evaluation, **CHRIST'S LEGACY ACADEMY** will also examine the student's records and transcripts from previous schools attended.
5. Parents must be committed to fully cooperating with the policies of the **CHRIST'S LEGACY ACADEMY** School Board
6. All required documents and fees must be turned in to the office prior to the first day of school.

III. Parent /Guardian Testimony:

Please answer the following questions in your own words. Each parent must answer these questions on a separate sheet of paper.

1. According to the Bible, who is a Christian?
2. According to the Bible, how does one become a Christian?
3. When and how did you become a Christian?
4. Describe how your relationship with Christ is manifested in your life.

CLA Parent Partnership Agreement

Christ's Legacy Academy takes partnership with Christian parents very seriously. Please carefully read, complete, and respond to the following. Both parents should initial each statement and then sign on the line at the conclusion of the agreement

1. _____ I UNDERSTAND that I, as a parent or guardian, accept God's responsibility which states that I should "bring them (our children) up in the nurture and admonition of the Lord" (Eph. 6:4). I affirm that under God's grace, this training is carried on in the home. I promise the home will provide a secure haven of nurture, and to the best of my ability, be free from harmful influences that might hinder their spiritual growth.
2. _____ I HAVE READ AND AGREE with the Mission Statement and Statement of Faith of Christ's Legacy Academy (found at www.christslegacyacademy.org) and desire CLA to partner with me/us in the total education of my child(ren).
3. _____ I UNDERSTAND that CLA offers a program characterized by the belief in the Christian faith as found in our Statement of Faith, in the Bible as the inspired Word of God, and a curriculum of academic excellence. I am in one accord with the aims and purposes of CLA and desire to place my child(ren) under its teaching, influence, and accountability. I further understand that in signing the Partnership Agreement for the specified year, I am agreeing to accept the rules regulations, and policies of CLA, including but not limited to, the CLA student handbook and position statements. I further agree to cooperate fully with the faculty, administration, and staff of CLA in all matters concerning student/parent/CLA relationships and to refrain from any action that is disruptive or destructive to the authority properly exercised by the representatives of CLA.
4. _____ I UNDERSTAND that my child(ren) will be encouraged to participate regularly in Bible study and prayer.
5. _____ I COMMIT to making regularly (weekly) worship and biblical instruction a sacred commitment in my family.
6. _____ I UNDERSTAND that CLA's mission originates and extends from the Christian home and that a mutual partnership of trust, open communication, and respect is essential for the home-CLA relationship to continue.
7. _____ I UNDERSTAND that CLA has full discretion in the discipline of my child(ren) within the bounds of the discipline policies set forth in the CLA student handbook.
8. _____ I UNDERSTAND that CLA reserves the right to refuse any application at any time, if it is determined by the school administration that the applicant is not suited to the program offered by the school. CLA further reserves the right to dismiss any student whose academic performance or whose conduct does not meet the standards set forth in the CLA student handbook.
9. _____ I AGREE to support the spiritual, academic, moral, dress, and discipline standards of CLA, as set forth in the policies found in the CLA student handbook.

10. _____ I GRANT PERMISSION for photographic and video images of our family to be used in school publications, on CLA website, and through CLA social media accounts.
If you do not permit, please initial _____

11. _____ FAMILIES AGREE to pay the full year's tuition for each student. This can be done monthly (10 month), quarterly, semi-annually, or lump sum at the beginning of the school year. The full tuition will be paid even if the student is withdrawn or expelled from CLA for any reason. Transcripts will not be granted until the full tuition is paid. Adjustments in tuition will be made for students entering CLA mid-year. This is standard and common practice for private schools.

I have read and agree to support the statements above, the beliefs, policies, and procedures set forth in the CLA application, documents, and handbooks, accessible on the CLA website for review. It is understood that these policies apply to student behavior both on and off campus as long as he or she is enrolled as a student at CLA. I understand and accept the fact that the Administration and Board of Directors have the responsibility and freedom to determine when it is in the student's/CLA's best interest for a student or a family to withdraw. If it is determined in the case of my family, I will cooperate and support the decision to disenroll privately and with discretion, striving to avoid discussion with those not involved.

My signature indicates that I have read, accepted, and will support each statement of the Partnership Agreement and in the CLA student handbook.

Father/Guardian _____ Date: _____

Mother/Guardian _____ Date: _____